



# Meeting House Management Committee Minutes 2024-04-16

Convenor: Henry S. Thompson  
Tuesday 16 April, 5:15 p.m., in 7 Victoria Terrace  
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## 1. Attendance

### Present

**At 7VT** Rachel Fitzgerald (RF), Miranda Girdlestone (MG), Jacqueline Noltingk (JN), Henry S. Thompson(HST)

**Via Zoom** Laragh Quinney (LQ)

### Prevented

Sue Sierra

### Copies to

Neil Turner, Susie Harding

## 2. Project updates

### 2.1. CVenues

Ongoing back-and-forth with Hartley Kemp (HK) of CV getting details of the building to him, in preparation for the full formal License Agreement. Some niggles to still be sorted including Emergency Lighting and weight bearing capacity of the Meeting Room, cleaning costs. HK will be visiting on Monday 22 April to attempt to reach final agreement on a draft to send to Trustees.

CVenues will be in from 14 July – 31 August (seven weeks)

See option 2 in [attachment 1](#) for the planned Meeting Room layout. Scrim across the room just E. of the main door on Sundays.

We have the Meeting Room, Kitchen and access from 0900-1400.

Wednesday Meeting will be in Johnstone Terrace Wildlife Garden / the Palm House. Childrens' Meeting have been offered one day there if they would like.

HST [was planning to] brief Central Edinburgh at Local Meeting for Church Affairs on 12 May. Area Meeting is actually earlier, on 7 May, so

**ACTION: HST** Include a briefing about this in his report to AM.

**ACTION: MG** Check with City of Edinburgh about a) the validity span of an EICR; b) the need for emergency lighting to be checked to a standard.

### 2.2. Hideout Cafe

Hideout Cafe have not replied to our most recent proposal. We are going forward on the assumption that they are no longer interested. Their main interest was always in the full refit/ more room/plumbing etc. version.

We have considered the possibility of looking for someone else to do just-a-pop-up, but decided enough work is pending, and we may get the information we wanted from a trial run if CVenues try something.

Hartley Kemp has been informed. We won't prejudge the possibility of him doing something along similar lines until we've talked with him on Monday.

### **2.3. Lighting**

Majk Stokes managed gathering quotes, [see attachment 2](#). MG and MS judged the Gunn and Alexanders quote to be appropriate considered. Additional complexity with Mark Kisby's involvement to manage the physical interaction of their hanging and the lighting. There is also the question of the quality of microphone system and whether we should do something about this.

MG will call Mark K to come and explore the lighting/microphone interaction and suggest and quote for a solution, possibly on 22 April if he can make.

We should consider also inviting Mark Kisby to attend at some event where we suspect the problems would manifest and observe.

We agree to ask Trustee's approval for asking Keith Gunn to go ahead per their quote.

### **2.4. Carpets See attachment 2**

Two quotes for Carpet or Carpet Tile, without floor preparation, [see attachment 3](#).

At least 10-year wear.

Carpet tile has the advantage of allowing square-by-square replacement in case of damage or stain.

'Stain-free' has strong smell at first, possible health and environmental issues.

MG to try to get a look at an existing installation of tile with some years of use wrt possible lifting at the edges under wear.

Although vinyl is cheaper as such, the preparatino is much more substantial, so roughly double the cost for the Foyer (6k vs. 3k).

We agree to return to this once we get the information we need to choose, both wrt tile vs. carpet and with respect to the Foyer.

### **2.5. Period products**

Quotes from three outfits, [see attachment 4](#). MG recommends Hey Girls, who also have the contract for the City of Edinburgh. RF says they are used in Augustine United.

We agreed that we should appoint Hey Girls for installations in all toilets.

**ACTION: MG** Contract with Hey Girls.

### **2.6. Flat 3F2 at 6 Upper Bow**

HST suggested exploring offering 3F2 to HK for his staff.

**ACTION: HST** 1) Check with City re Short term lets regulation 2) Check with Clan Gordon (CG) about whether they would manage.

If letting to HK not viable, then we will need to ask CG to get quotes for the repair/upgrade options they recommend.

### **3. Time without staff**

We have had time without staff.

### **4. Date of next meeting**

30 April 2024 1715, 7 Victoria Terrace