Trustees of South East Scotland Area Meeting

DRAFT Agenda for meeting (25.6)

6.45 pm on Tuesday 28 October 2025

Edinburgh Quaker Meeting House (with option for video link)

1. Opening worship. Apologies.
2. Declarations of conflicts of interest.
3. Matters arising from the minutes of the previous meeting, not on the agenda
   Minutes of 17 Jun circulated on 19:6 and in shared folder
   Minutes of extra meeting on 8:10 circulated on 10:10 and in shared folder
4. Edinburgh Meeting House
   - Report from Management Committee (Henry Thompson)
   - Policies on equality and diversity, and on slavery to agree if possible
     (MB has worked on the drafts, attached, with a few comments)
   - Availability of backup for managers in case of incidents
     (email from Lynne Barty on 10:7, not to all, refers specifically to police raids)
   - Correspondence with John Renshaw, architect, and next steps
     (summaries of emails attached, documents on shared folder)
   - Possibility of raising funds for building developments
5. Kelso Meeting House
   - Work party on 4/10, MGW and JR participated with 10 local Friends. Library moved to back room to enable redecoration and potentially more letting of the front room.
6. Review of risks to SESAM
   - Risk register attached. Suggest we review financial risks on this occasion
     (i.e. repair bill, fire/flood, bankruptcy, claim, fraud)
7. Local meetings
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8. Treasurer's matters
   - Outline budget for 2026-28 – spreadsheet draft 7 and text draft 4 to approve for presentation to AM. These have also been shared with QiS Trustees.
     Slides for AM will be circulated for any comments.
   - Auditors/examiners – recommendation for appointment by AM
   - More guidance for those proposing projects for funding?
9. File sharing and IT systems
   - Proposed file structure and arrangement of folders to follow from MGW
10. Quakers in Scotland
11. AOB
    - Annual Return to OSCR